

Barrenjoey High School

P&C Association

Minutes of Meeting Wednesday 27 October 2021

1. **In Attendance:** - Mark Robinson, Simon Bateson, Cilla Cole, Sheridan Binns, Christy Bishop, Flavia Julius, David Moss, Di Cutrie, Lisa Kardash, Kobe Hammond, Rachel Verity, Melanie Moss.
2. **Apologies:-** Nicki Inger, Will Cassell, Jenny Parkes.
3. **Previous Minutes:-** Approved by Christy Bishop
4. **Correspondence**
None
5. **Principal's Report**
 - 5.1 Mark Robinson expressed his pleasure at the successful return of students to school. He has been able to get around to speak personally to some cohorts and is delighted with the level motivation and good behaviour. Mark added that he was very grateful for the support from the community and to all parents that, where possible, kept students at home through lockdown. He sends a massive thank you to parents and carers who delivered lessons for an extended time. Parents have actively communicated their feedback which has been positive and that parents have gained new insights into their child's learning.
 - 5.2 Level 3 restrictions are likely to remain in place for the rest of Term 4.
6. **President's Report**
 - 6.1 The Barrenjoey High Life Facebook page has been removed. There is a school managed Facebook page.
 - 6.2 A budget meeting will be held in the next two weeks. Cilla Cole and David Moss agreed to be representatives for the 2022 Budget committee.
 - 6.3 A call for new P&C committee members will be emailed by the school to all parents
 - 6.4 Friday 29th October is World Teachers Day. Teachers will receive a morning tea and a Barrenjoey High branded umbrella as a gift of appreciation. Last Monday fruit boxes were delivered to all Faculties and were well received.
 - 6.5 A reader/writer request has been sent out. This is a rewarding experience for students and volunteer parents.
7. **Student Representative Council Report**

The SRC's strategic plan will be presented to the executive meeting next week and to the next P&C meeting.

8. **Band Committee**

No report received.

9. **P&C Sub Committee reports**

9.1 **Finance**

See attachments. \$7,600 auditors fees (biannual).

9.2 **Canteen & Uniform store**

All staff are back at work. The committee expects to be able to donate \$20,000 to P&C next year.

Uniforms were ordered via Trybooking for 170 year 6 students. Kath Gunn will continue to do the canteen books and reports however someone new is needed to step in to head the committee in 2022. Di Cutrie will provide a full handover and ongoing support.

9.3 **Barrenjoey Performance Space**

An order and payment have been made for the chairs (Christy to confirm payment with Felicity). Exact delivery date of the chairs is uncertain, but it will be after December 1. Installation of the chairs will be made after the completion of HSC exams.

10. **Fundraising**

There were no fundraising events in 2021. Helpers are needed for next year and will be raised at the next meeting.

Anyone interested in joining the P&C committee can contact Simon Bateson. They should attend the next meeting to be nominated and their nomination seconded. Nomination forms will be sent out to all parents.

Proposed venue for the next P&C meeting and AGM is Avalon Surf Club – TBC.

11. **General Business**

11.1 Jenny Parkes has put forward a proposal of presenting gifts to outgoing committee members.

11.2 SRC student members are welcome to attend P&C meeting and will have their report set as the first agenda item at each meeting.

Next meeting – Wednesday 24th November. Notification will be via email and Barrenjoey High School Facebook page.

Profit & Loss Statement

1/01/2021 To 27/10/2021

Income		
P&C Contributions		\$18,759.95
Building Fund		\$12,408.00
Canteen		\$10,000.00
Uniform Store		\$50,000.00
Fund Raising		
Fundraising Cookbook	\$1,400.00	
Miscellaneous Income		\$30.00
Interest Income P&C		\$1.59
Interest Income Building Fund		\$1.31
Total Income		\$92,600.85
Gross Profit		\$92,600.85
General Expenses		
Bookkeeping		\$1,716.00
Accounts Audit		\$7,645.00
Affiliation Fee/Insurance		\$872.00
Special Events and gifts		\$1,291.65
Environment		
Grounds maintenance	\$10,000.00	
Total Environment		\$10,000.00
School Curriculum Support		
Junior Study	\$5,000.00	
Senior Study	\$5,000.00	
Literacy support	\$10,000.00	
Teacher Support	\$12,400.00	
Community Engagement	\$8,000.00	
Total School Curriculum Support		\$40,400.00
P&C Special Projects		
Performance Space	\$10,000.00	
Special Projects	\$5,000.00	
Total P&C Special Projects		\$15,000.00
School equipment		\$7,292.00
Total General Expenses		\$84,216.65
Operating Profit		\$8,384.20
Net Profit/(Loss)		\$8,384.20

This report includes Year-End Adjustments.

Balance Sheet

As of 27/10/2021

Assets		
Current Assets		
Cash On Hand		
Westpac Cheque Account	\$2,582.16	
Westpac Building Fund	\$17,314.08	
P & C Cash reserve	\$20,749.83	
Building Fund Cash Reserve	\$27,844.09	
Art Acquisition	\$2,438.35	
Total Cash On Hand		\$70,928.51
Total Current Assets		\$70,928.51
Property & Equipment		
Equipment		
Equipment at Cost	\$1,070.30	
Total Equipment		\$1,070.30
Total Property & Equipment		\$1,070.30
Total Assets		\$71,998.81
Liabilities		
Net Assets		\$71,998.81
Equity		
Retained Earnings		\$63,614.61
Current Year Earnings		\$8,384.20
Total Equity		\$71,998.81

This report includes Year-End Adjustments.