



Enrolment Document Checklist

The following documents must be provided to complete enrolment application processing.

1. Proof of child's identity, date of birth and residency status

Australian Citizen	Please Tick
Birth Certificate OR Child's valid Australian passport	
Australian citizen child with permanent resident parent or parents born overseas but Australian citizens at time of child's birth	
Child's Australian passport OR	
Birth Certificate and Permanent resident visa of parent showing perm residency.	
Permanent Resident	
Passport (valid)	
Permanent Resident Visa (electronic copy permitted Visa)	
New Zealand Citizen	
New Zealand Valid Passport	

1. Proof of Family address – 100 Points required

40 Points Only 1 of these	<ul style="list-style-type: none"> • Council rates notice (up to 3 months old) • Residential lease through an estate agent of at least 6 months duration / rental board bond receipt • Exchange contract of sales with settlement to occur withing the applicable school year 	
20 Points each	<ul style="list-style-type: none"> • Private Rental agreement for a period of at least 6 months • Centrelink payment statement showing home address • Electoral roll statement 	
15 Points each	<ul style="list-style-type: none"> • Gas or electricity bill showing the service address (up to 3 months old) • Water bill showing the service address • Telephone bill or internet bill showing the service address • Driver's licence or government issued ID • Home building or home contents insurance showing the address • Motor vehicle registration or compulsory third-party insurance policy • Statutory declaration stating the child's residential address, how long they have lived there and any supporting information or documentation of this 	
Total		

2. Immunisation

Proof of immunisation	
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Immunisation statement or immunisation history form – must be from the Australian Immunisation Register	
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3. Other documents

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| <ul style="list-style-type: none">• Family Law or other relevant to school court orders• Specialist reports for Learning Support or Counsellor• Health Care Plan from Student's doctor – Anaphylaxis or asthma plan• Other as required | |
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